



**The Charles Adams Studio Project (CASP) Helen DeVitt Jones Print
Studio 2019 Printmaking Fellowship**

CASP is currently seeking Printmaking Fellows for the Helen DeVitt Jones Print Studio. This position is open to current art students and recent graduates (BA, BFA, MFA, MAE). Weekend and evening hours are preferred, but we are willing to work with your schedule. Compensation for this position is \$10.00 / hour.

Equipment at the Helen DeVitt Jones Print Studio currently consists of an etching press, a lithography press, two letterpress machines, and screen printing equipment. An ideal candidate has experience in printmaking techniques and in equipment operation and maintenance. Applicants must be able to stand for long periods of time while operating equipment or monitoring the studio. Heavy lifting is not typically required but some physical strength is necessary to operate equipment.

The Helen DeVitt Jones Print Studio offers printmaking courses to the public, open studio hours for artists, First Friday Art Trail demonstrations, and other special events related to printmaking. Applicants must be able and willing to work with students and artists of varying levels of knowledge and experience, and to positively engage the local community as they participate in events. CASP Print Fellows are encouraged to develop proposals for community events or workshops related to printmaking, and to assume leadership of such projects if approved.

Additional responsibilities include: cleaning, maintenance, and monitoring of the Print Studio; maintaining open studio hours; assisting students in the operation of equipment and use of supplies; managing studio supply inventory; assisting CASP class instructors and readying the studio for classes if needed; monitoring the Print Studio, assisting in demonstrations, and engaging with visitors during First Friday Art Trail; assisting with special printmaking events as needed; miscellaneous duties as needed.

Please email any questions to info@casp-arts.org.



Charles Adams Studio Project (CASP)
2019 Helen DeVitt Jones Print Studio Fellowship Application

Personal Information

Full Name: _____ Phone: _____

Current Address: _____

Mailing Address (if different from above): _____

Email: _____

Emergency Contact Name: _____ Emergency Contact Phone: _____

Emergency Contact Relationship to Applicant: _____

Educational Background

Level of Education	Name & Address of School	Major	Degree Earned
High School			
College			
Graduate School			

Are you currently enrolled in school? _____ If yes, where? _____

If yes, are you enrolled full-time or part-time? _____

Will you be using the fellowship to meet an internship or other credit requirement for your degree program?

Weekly availability (Please list preferred days and times. Some Saturday availability preferred.):

Date Available to Start: _____

Relevant Skills

Check all those that apply

- Screen Printing
- Letterpress
- Etching
- Lithography
- Other

Relevant Employment / Internship / Volunteer History
Please list up to four most recent AND relevant positions

Employer	Position Title	Description of Duties	Dates of Employment	Supervisor Contact

References

Professional Reference 1

Name: _____ Phone: _____

Email: _____ Position/Title: _____

Relationship to Reference: _____ Years Known: _____

Professional Reference 2

Name: _____ Phone: _____

Email: _____ Position/Title: _____

Relationship to Reference: _____ Years Known: _____

Personal Reference 1

Name: _____ Phone: _____

Email: _____ Position/Title: _____

Relationship to Reference: _____ Years Known: _____

Personal Response

Please attach on a separate sheet

What do you think you can bring to CASP? (150 words or less)

What do you hope to gain from working as a Fellow at CASP? (150 words or less)

I, the undersigned, affirm that all of the information provided above is true.

Signature

Date

Application Instructions

1. Include
 - Completed application
 - Current resume or CV
 - Up to 10 images of completed screen printing/lithography/etching/letterpress projects
2. Title each file and include your first and last names in the title (e.g. "Jane Jones CV.pdf").
3. Upload your application, resume and images via Dropbox by copying and pasting the following link into your browser:
<https://www.dropbox.com/request/QLHIOqSLxziteUbR1sx9>
You do not need a Dropbox account to submit your work to Dropbox.