

**Charles Adams Studio Project (CASP) Live/Work Studio Application – Recent Graduates**

**Full Name:**  
**Email:**  
**Phone:**  
**Website:**  
**Current Address:**

**Permanent Address:**

**Landlord's Name:**  
**Landlord's Phone:**

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**Allergies / Medications / Medical Conditions that you need CASP to be aware of (information is confidential):**

**Do you plan to bring a pet? (If yes, what kind/breed):**

**Emergency Contact 1:**  
**Contact Full Name:**  
**Relationship to Applicant:**  
**Phone:**  
**Email:**  
**Address:**

**Emergency Contact 2:**  
**Contact Full Name:**  
**Relationship to Applicant:**  
**Phone:**  
**Email:**  
**Address:**

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**Professional Reference 1:**  
**Name:**  
**Position Title:**  
**Institution:**  
**Phone:**  
**Email:**

**Professional Reference 2:**  
**Name:**  
**Position Title:**  
**Institution:**  
**Phone:**  
**Email:**

**Character Reference:**  
**Full Name:**  
**Relationship to Applicant:**  
**Phone:**  
**Email:**

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Please describe your planned artistic output during your time in residency. *Please limit your response to 250 words. The use of bullet points is encouraged.*

How will you engage to local community during your stay and during First Friday Art Trail? *Please limit your response to 250 words. The use of bullet points is encouraged.*

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How will you utilize CASP facilities during your stay? *Please limit your response to 250 words. The use of bullet points is encouraged.*

Please list your availability for weekly internship hours:

Please list your availability for weekly open studio hours:

Please describe relevant skills or training that could be useful to CASP:

Do you foresee any scheduling conflicts with participating in First Friday Art Trail (6pm - 9pm) each month? Please explain.

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### **AVAILABILITY:**

There are three Live/Work Studios available in 2020. Available move-in dates are July 1, 2020; August 1, 2020; and September 1, 2020. Selected applicants will be notified by March 20, 2020. Move in dates are flexible to meet the needs of our incoming LIVE/WORK Studio artists.

### **SUBMISSION INSTRUCTIONS:**

Applications are accepted via Dropbox only. To upload your application and appropriate attachments via Dropbox please use the following link: <https://www.dropbox.com/request/oS8J9a7agHfYJOKPjQWS>

*You do not need a Dropbox account to submit your application via Dropbox.*

Please title each file you upload and include your first and last names in the title (e.g. "Jane Jones CV.pdf").

Only complete applications will be considered. Late applications will not be considered. *A complete application includes:*

- Completed Live/Work Studio Application Form
- Current Resume or CV
- Portfolio/Work Samples (*see formatting requirements below*)

Selected applicants will be contacted for an in-person interview.

**APPLICATIONS DUE MARCH 6, 2020**  
**SELECTED APPLICANTS WILL BE NOTIFIED BY MARCH 20, 2020**

PLEASE SUBMIT APPLICATION FORM AND ATTACHMENTS TO  
DROPBOX:

<https://www.dropbox.com/request/oS8J9a7agHfYJOKPjQWS>

### **FORMATTING REQUIREMENTS:**

#### **Film/Video:**

Filmmakers / Video Artists:

- Submit up to four (4) 5-minute videos. Be sure to label individual video works with title and date.
- When possible, upload videos as a single document, such as embedded in PowerPoint slides (the selection committee prefers PowerPoint) and not as individual files.

Screenwriters:

- Submit one (1) complete screenplay and one (1) 1-page summary of the complete screenplay.
- Upload documents as a **single PDF file** (NOT individual files for each document).

#### **Visual Arts and Craft Production:**

- Submit up to 20 images of your work. Be sure to include an image list with **title, medium, date, and size** for each image.
- Upload the images of your work(s) a single document (Word or PowerPoint Presentation) (the selection committee prefers PowerPoint) and not as individual image files.
- Ensure that beside each image is a label including title, date, medium, and size.

#### **Music / Composition:**

- Submit up to 25 minutes of musical samples. Be sure to include **title, date, and musical credits**.

#### **Literature:**

- Submit up to 25 pages of prose or 10 poems.
- Upload writing samples as a **single PDF file** (NOT individual files for each document).

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### Performing Arts:

Performers:

- Submit up to four (4) 5-minute videos that document previous performances.
- When possible, upload videos as a single document, such as embedded in PowerPoint slides (the selection committee prefers PowerPoint) and not as individual files.
- Submit title, date, and written description (250 words or less) for each video submitted.
- Upload written descriptions as a **single PDF file** (NOT individual files for each description).

Playwrights:

- Submit one (1) complete script and one (1) 1-page summary of complete script.
- Upload scripts as a **single PDF file** (NOT individual files for each script).

Choreographers:

- Submit up to four (4) 5-minute videos that document choreographed works.
- When possible, upload videos as a single document, such as embedded in PowerPoint slides (the selection committee prefers PowerPoint) and not as individual files.
- Submit title, date, and written description (250 words or less) for each video submitted.
- Upload written descriptions as a **single PDF file** (NOT individual files for each description).