



Charles Adams Studio Project (CASP)
2021 Arts Administration Fellowship Application

Personal Information

Full Name: _____ Phone: _____

Current Address: _____

Mailing Address (if different from above): _____

Email: _____

Emergency Contact Name: _____ Emergency Contact Phone: _____

Emergency Contact Relationship to Applicant: _____

Educational Background

Level of Education	Name & Address of School	Major	Degree Earned
High School			
College			
Graduate School			

Are you currently enrolled in school? _____ If yes, where? _____

If yes, are you enrolled full-time or part-time? _____

Will you be using the fellowship to meet an internship or other credit requirement for your degree program?

Weekly availability (up to 20 hours per week, please list preferred days and times):

Date Available to Start: _____

Relevant Skills

Check all those that apply

Grant Writing __

Marketing__

Social Media__

Microsoft Word__

Microsoft Excel __

Microsoft PowerPoint __

QuickBooks __

Adobe Acrobat __

Word Press Websites __

Other

Relevant Employment / Internship / Volunteer History
Please list up to four most recent AND relevant positions

Employer	Position Title	Description of Duties	Dates of Employment	Supervisor Contact

References

Professional Reference 1 Name: _____ Phone: _____

Email: _____ Position/Title: _____

Relationship to Reference: _____ Years Known: _____

Professional Reference 2 Name: _____ Phone: _____

Email: _____ Position/Title: _____

Relationship to Reference: _____ Years Known: _____

Personal Reference 1 Name: _____ Phone: _____

Email: _____ Position/Title: _____

Relationship to Reference: _____ Years Known: _____

Personal Response

Please attach on a separate sheet

Why are you interested in the CASP Arts Administration Fellowship? (150 words or less)

I, the undersigned, affirm that all of the information provided above is true.

Signature

Date

Application Instructions

1. Include
 - Completed application
 - Current resumé or CV,
 - 3-5 page writing sample
2. Title each file and include your first and last names in the title (e.g. "Jane Jones CV.pdf").
3. Upload your application, resume and writing sample via Dropbox by copying and pasting the following link into your browser:
<https://www.dropbox.com/request/70TflxpdJk1VvO8sISC>
You do not need a Dropbox account to submit your work to Dropbox.