**Charles Adams Studio Project (CASP)**

The CH Foundation Fellowship Application

Please select the categories you are interested in.

[ ]  Printmaking [ ]  Metals and Foundry [ ]  Arts Administration

[ ]  Other, please specify:

**Personal Information**

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Emergency Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact Relationship to Applicant:

Weekly availability (up to 20 hours per week, please list preferred days and times). CASP Fellows typically work on Saturdays:

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Saturday:

Sunday:

Date Available to Start:

**Educational Background**

***High School***

School Name:

Address: City: State: ZIP:

Diploma Earned? [ ]  Yes [ ]  No Graduation Date/Expected Graduation Date:

***College***

School Name:

Address: City: State: ZIP:

Major/Concentration:

Degree Earned? [ ]  Yes [ ]  No Graduation Date/Expected Graduation Date:

***Graduate School***

School Name:

Address: City: State: ZIP:

Major/Concentration:

Degree Earned? [ ]  Yes [ ]  No Graduation Date/Expected Graduation Date:

Are you currently enrolled in school? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ If yes, where? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If yes, are you enrolled full-time or part-time? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will you be using the fellowship to meet an internship or other credit requirement for your degree program?

**Relevant Skills**

*Check all that apply*

*Metals and Foundry*

[ ]  MIG welding

[ ]  TIG welding

[ ]  Oxygen/acetylene welding and cutting

[ ]  Plasma cutting

[ ]  Grinders, Benders, and Rollers

[ ]  Foundry operations

*Printmaking*

[ ]  Screen Printing

[ ]  Letterpress

[ ]  Etching Press

[ ]  Litho Press

*Arts Administration*

[ ]  Grant Writing

[ ]  Marketing

[ ]  Social Media

[ ]  Microsoft Word

[ ]  Microsoft Excel

[ ]  Microsoft PowerPoint

[ ]  QuickBooks

[ ]  Adobe Acrobat

[ ]  Word Press Websites

Please list any other relevant skills below.

**Relevant Employment / Internship / Volunteer History**

*Please list up to four most recent AND relevant positions*

Employer:

Position: Start Date: End Date:

Supervisor Name: Phone: Email:

May we contact this employer? [ ]  Yes [ ]  No

Description of Duties

Employer:

Position: Start Date: End Date:

Supervisor Name: Phone: Email:

May we contact this employer? [ ]  Yes [ ]  No

Description of Duties

Employer:

Position: Start Date: End Date:

Supervisor Name: Phone: Email:

May we contact this employer? [ ]  Yes [ ]  No

Description of Duties

Employer:

Position: Start Date: End Date:

Supervisor Name: Phone: Email:

May we contact this employer? [ ]  Yes [ ]  No

Description of Duties

**References**

*Professional Reference 1*

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position/Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years Known: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Professional Reference 2*

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position/Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years Known: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Personal Reference 1*

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position/Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years Known: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Personal Response**

*Please attach on a separate sheet*

Why are you interested in the CASP Fellowships? Please explain what you believe you can bring to CASP and what you hope to gain from your experience as a fellow. (300 words or less)

I, the undersigned, affirm that all the information provided above is true.

Signature       Date

**Application Instructions**

A complete submission includes the following.

* Completed application.
* Personal response
* Current resumé or CV
* 3-to-5-page writing sample for Arts Administration applications
* Up to 10 images of completed art for Printmaking or Metals and Foundry applications.
	+ Printmaking work can include printing, lithography, etching, and letterpress projects.
	+ Metals and Foundry work can include foundry, casting, metalwork, and woodworking projects.

Title every file to include your first and last name (e.g. “Jane Jones CV.pdf”).

Upload your application materials via Dropbox by copying and pasting the following link into your browser:

<https://www.dropbox.com/request/QwQSDZRTrwyXpspnShUz>

***You do not need a Dropbox account to submit your work to Dropbox.***